

**MINUTES OF THE HARINGEY WELL-BEING PARTNERSHIP BOARD (HSP)  
THURSDAY, 24 SEPTEMBER 2009**

**Present:** Councillor John Bevan, Eugenia Cronin, Councillor Dilek Dogus (Vice-Chair), Keith Edmunds, Cathy Herman, Sue Hessel, Richard Milner, Howard Jeffrey, Lisa Redfern, Faiza Rizvi, Councillor Liz Santry, Richard Sumray (Chair), Gina Taylor.

**In Attendance:** Councillor Gina Adamou, Xanthe Barker, Sarah Barter Trevor Cripps, Melanie Ponomarenko, Councillor David Winskill.

| <b>MINUTE NO.</b> | <b>SUBJECT/DECISION</b>   | <b>ACTON BY</b>                         |
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| <b>OBHC154</b>    | <p><b>APOLOGIES</b></p> <p>Apologies for absence were received from the following:</p> <p>Fiona Aldridge<br/>Tracey Baldwin<br/>Robert Edmonds<br/>Rob Larkin<br/>John Morris<br/>Marion Morris<br/>Claire Panniker<br/>Mary Pilgrim</p>  |   |
| <b>OBHC155</b>    | <p><b>URGENT BUSINESS</b></p> <p>No items of Urgent Business were raised.</p>   |   |
| <b>OBHC156</b>    | <p><b>DECLARATIONS OF INTEREST</b></p> <p>A personal interest was expressed by Faiza Rizvi with respect to agenda item 8 and did not taken part in discussion on this item.</p>   |   |
| <b>OBHC157</b>    | <p><b>MINUTES</b></p> <p>The following updates were given with respect to the minutes of the previous meeting:</p> <p><u>OBHC142 –Well-Being Strategic Framework</u></p> <p>The Chair requested that Barbara Nicholls was contacted and asked to circulate the link referred to in the minutes (if this had not already been done).</p> <p><u>OBHC143 –Experience Still Counts 2009-12</u></p> <p>It was requested that progress in drafting the Options Paper requested by the Board was checked with Margaret Allen and that this should be programmed into the Board’s Forward Plan.</p> | <p>Lisa Redfern</p> <p>Lisa Redfern</p> |

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|                       | <p><u>OBHC144 –User Payments Policy</u></p> <p>There was agreement that officers should liaise with Robert Edmonds to programme the update requested at the previous meeting into the Board’s Forward Plan.</p> <p><u>OBHC146 –Transforming Social Care</u></p> <p>The Chair asked for the report requested at the previous meeting, setting out how the issues raised during the pilot phase would be addressed, should be added to the Board’s Forward Plan.</p> <p><b>RESOLVED:</b></p> <p>That the minutes of the meeting held on 14 May 2009 be confirmed as a correct record.</p>   | <p>Xanthe Barker / Helen Constantine</p> <p>Xanthe Barker / Helen Constantine</p> |
| <p><b>OBHC158</b></p> | <p><b>TOBACCO CONTROL STRATEGY 2009-12</b></p> <p>The Board received a report and presentation on the new development of the new Tobacco Control Strategy and Action Plan.</p> <p>An overview was given of how the Borough was affected by smoking and it was noted that the prevalence of smoking in Haringey was 4.5% higher the London average. More detailed comparisons were also drawn between Haringey, London and National averages with respect mortality rates attributable to smoking and the cost to the NHS.</p> <p>It was noted that the Board would be asked to sign off the finalised version of the Strategy at its December meeting.</p> <p>It was suggested that the age group focussed upon should be thirty-five to fifty-four year olds, rather than sixteen to thirty-four year olds, as smoking in Haringey was most prevalent amongst this group. It was recognised that smoking was more prevalent in the older age bracket, however; in order to discourage people from taking up smoking the younger age group had been targeted as a preventative measure.</p> <p>In response to a question, the Board was advised that smoking and health inequalities generally, reflected the social economic picture across the Borough. In preparing the Strategy work to ‘drill down’ and consider in more detail the issues associated with deprivation and increased rates of smoking was being carried out.</p> <p>The Board was advised that existing strategies would be fed into and reflected in the Tobacco Strategy and Action Plan.</p> <p>The Board broke into three groups and considered the approach that should be taken to the three following issues:</p> <ul style="list-style-type: none"> <li>• Tackling Cheap and Illicit Tobacco</li> <li>• Helping Young People to be Tobacco Free</li> </ul> | <p>All to note</p>  |

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|         | <ul style="list-style-type: none"> <li>• Maintaining and Promoting Smoke Free Environments</li> </ul> <p>The notes taken during discussion were collected and the issues raised would be considered as the Strategy was drafted.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>That the report be noted.</li> <li>That the Board would receive the final version of the Tobacco Strategy and Action Plan for sign off in December.</li> </ol>  | Susan Otit  |
| OBHC159 | <p><b>FIRST QUARTER PERFORMANCE REPORT</b></p> <p>The Board received a report setting out performance against LAA targets, within its responsibility, during the first quarter of 2009/19.</p> <p>The Board discussed the format of performance reports and there was agreement that the introduction of more detailed exception reporting was useful. The Chair noted that the Board needed to concentrate its focus on areas of concern and requested that exception reports were not issued if an area was improving and requested that verbal updates were provided with respect to these targets.</p> <p>The Chair further requested that exception reports were given where targets were showing as Amber and performance was not improving.</p> <p>The Board discussed performance reporting and concern was raised as to whether data was being captured and measured across the partnership as a whole. There was agreement that work was required to develop a systematic approach to demonstrate this and that this issue should be raised with the HSP Manager.</p> <p>There was discussion around outputs and outcomes and the need to shift to outcome based measures. The Chair noted that a development session to look at the role of the Board, with respect to performance, would be useful.</p> <p>The Board discussed performance against Breast Feeding targets and it was noted that these fell within the responsibility of the Children's Trust. There was agreement that there should be discussion with the Children's Trust with respect to these targets and that the action being taken to address under performance should be reported to the Board at its next meeting.</p> <p>There was agreement that performance against targets relating to Safeguarding should be reported within each performance report.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>That the report be noted.</li> </ol> | <p>Sarah Barter</p> <p>Sarah Barter</p> <p>Lisa Redfern / Helen Constantine</p> <p>Lisa Redfern / Helen Constantine</p> <p>Lisa Redfern</p> <p>Sarah Barter</p> |

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|                       | <p>ii. That future performance reports should be developed to reflect the points raised above.</p> <p>iii. That a Development Session for the Board should be organised to help develop the Board's approach to performance monitoring.</p> <p>iv. That officers should liaise with the lead officer for the Children's Trust to ascertain what measures were being taken to address under performance with respect to Breast Feeding targets and that feedback should be reported at the next meeting.</p>  | <p>Sarah Barter</p> <p>Lisa Redfern</p> <p>Lisa Redfern</p>                         |
| <p><b>OBHC160</b></p> | <p><b>AREA BASED GRANT PROJECTS: 2008/09 END OF YEAR REVIEW</b></p> <p>The Board received a report that provided an overview of findings of the review carried out projects funded by the Area Based Grant (ABG) during 2008/09.</p> <p>The Board discussed the report there was a general consensus that the format used made it difficult to identify which projects were subject to further review. The Chair noted that the report did not include the criteria against which the review had been carried out and consequently it was difficult for the Board to hold an informed discussion.</p> <p>Councillor Bevan noted that the Council had procured a new performance management system and expressed concern at the way performance information was now presented with reports. He noted that this was a wider issue that he had raised with the Leader of the Council.</p> <p>It was agreed that a more detailed report was required with respect to the eighteen projects undergoing further review and the criteria against which these had been selected and that this should be re-submitted at the Boards next meeting.</p> <p><b>RESOLVED:</b></p> <p>That a more detailed report was required with respect to the eighteen projects undergoing further review and the criteria against which these had been selected and that this should be re-submitted at the Boards next meeting.</p> | <p>Margaret Allen / Helen Constantine</p> <p>Margaret Allen / Helen Constantine</p> |
| <p><b>OBHC161</b></p> | <p><b>INFORMATION SHARING PROTOCOL</b></p> <p>The Board considered a report presenting the revised multi agency Information Sharing Protocol (ISP) for vulnerable adults.</p> <p>It was noted that the Haringey Strategic Partnership (HSP) Board had considered the Information Sharing across the Partnership in June 2009 and following this a multi agency officer group had been established to ensure that existing ISP's reflected changes in legislation and the Information Commissioner's template for good practice.</p>  |   |

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|                       | <p>The Chair expressed disappointment that the report was presented for noting and that it did not contain criteria against which the Board could recommend changes. He requested that future reports should be presented in a way that highlighted where the Board could shape and make an impact on emerging policies rather than presenting the final pieces of work in their final stages. <u>(This point applied to all future reports being submitted to the Board).</u></p> <p>In response to a question it was confirmed that Data Protection issues had taken into consideration in the drafting of the Protocol.</p> <p>The Chair requested that the London Ambulance Service was contacted and that provision was made within the Protocol to covering emergency situations and how these should be handled between the respective organisations. It was noted that this would be extremely useful in aiding organisations to work together quickly in an emergency.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the report be noted.</li> <li>II. That the London Ambulance Service should be contacted and provision should be made within the Protocol covering emergency situations and these should be handled between the respective organisations.</li> </ul> | <p>Lisa Redfern / Helen Constantine</p> <p>Lisa Redfern</p> <p>Lisa Redfern</p> |
| <p><b>OBHC162</b></p> | <p><b>HEALTH INEQUALITIES NATIONAL SUPPORT TEAM VISIT</b></p>  |   |

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|                       | <p>The Board received a report setting out the process for the Health Inequalities National Support Team (NST) visit taking place between 5 to 9 October.</p> <p>It was noted that the visit was not intended to measure performance or audit services in any way. Instead it was designed to support and improve performance. An overview was given of the timetable for the visits and the briefing sessions that would take place prior to these.</p> <p>The Board was advised that since report had been written a meeting had been held with HAVCO to identify further community groups to take part in the workshop sessions. To date the North Middlesex had not advised who its representative would be and Richard Milner agreed to take this issue forward.</p> <p>There was agreement that 'Patient Link' should be included within the briefing session as their input would be vital in ensuring that the patient perspective was provided.</p> <p>In addition to Patient Link the CLF would be included within the briefings and the CLF's role in representing the Community and Voluntary Sector was acknowledged.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the report be noted.</li> <li>ii. That Patient Link should be invited to attend the briefing sessions.</li> </ul> | <p>Richard Milner /<br/>Susan Otit</p> <p>Susan Otit</p> <p>Susan Otit</p> |
| <p><b>OBHC163</b></p> | <p><b>STRENGTHENING OVERVIEW AND SCRUTINY LINKS WITH THE HARINGEY STRATEGIC PARTNERSHIP</b></p> <p>The Board received a report that set out how Overview and Scrutiny (O&amp;S) would operate with respect to the Haringey Strategic Partnership.</p> <p>A key area of focus would be the Local Area Agreement (LAA) and performance against LAA targets. To support the HSP in achieving LAA targets the Scrutiny arrangements had been structured to reflect the areas covered by the Theme Boards.</p> <p>The Board was advised that Councillor Gina Adamou had been appointed as the lead member for Well-Being. In addition Councillor David Winskill had been appointed to look specifically at Health issues and Councillor Gideon Bull, Chair of the O&amp;S Committee, would take on overarching role looking at scrutiny across the HSP Thematic Boards.</p> <p>The Chair noted that there had not, as stated in a letter sent to the Theme Board Chairs by the Chair of O&amp;S, been discussion with the Theme Boards in determining the topic areas during the first year. He requested that as the relationship between the Scrutiny function and</p>   | <p>Lisa Redfern /</p>  |

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|                | <p>Boards developed there should be a dialogue regarding the areas that would be focused on.</p> <p>It was acknowledged that Members ultimately determined the topics that would be reviewed. There was agreement that once the O&amp;S Work Plan had been set this should be shared with the Board and that there should be ongoing discussion between lead officers from the Scrutiny Team and Adult Services.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the report be noted.</li> <li>ii. That once the O&amp;S Work Plan had been set this should be shared with the Board and that there should be ongoing discussion between lead officers from the Scrutiny Team and Adult Services.</li> </ul> | <p>Trevor Cripps</p> <p>Lisa Redfern / Trevor Cripps</p> <p>Lisa Redfern / Trevor Cripps</p> |
| <b>OBHC164</b> | <p><b>NEW ITEMS OF URGENT BUSINESS</b></p> <p>No new items of Urgent Business were raised.</p>  |  |
| <b>OBHC165</b> | <p><b>ANY OTHER BUSINESS</b></p> <p>No items of AOB were raised.</p>  |  |
| <b>OBHC166</b> | <p><b>DATES OF FUTURE MEETINGS</b></p> <p>The dates of future meeting, set out below, were noted:</p> <ul style="list-style-type: none"> <li>• 8 December 2009</li> <li>• 25 February 2010</li> </ul>   |  |

RICHARD SUMRAY

Chair

The meeting closed at 9.20pm.